

Broughton in Amounderness Parish Council

Mrs A Nicholls
Clerk to the Council

Toll Bar Cottage
476 Garstang Rd
Preston
Lancashire
PR3 5JB

30th August 2022

To All Councillors

Notice of Meeting

You are summoned to attend the **Parish Council Meeting** on Tuesday 6th September 2022 at 7.30pm at Toll Bar Cottage.

Agenda

The Chair will call the meeting to order.

OPEN FORUM Please indicate if you wish to speak and state your name and address
Before the formal meeting agenda starts, there is an open forum, which is an opportunity for Parishioners who wish to raise issues. This part of the meeting is not minuted but the Clerk will record notes of the issues raised. If there are any issues that cannot be dealt with during the forum the Clerk, may be asked to place the item on the next agenda. Matters requiring a Council decision or support must be included as a specific Agenda item.

- 1. Apologies for absence.**
- 2. Declarations of Interests-**
Members are reminded of the requirement to disclose any interest in any matter to be discussed at this meeting.
- 3. Confirm minutes of the Annual Meeting of the Parish Council held on 17th July 2022 (already circulated)**
- 4. Reports from meetings and agree actions from committees that are not part of the agenda**
 - Cottage Management Committee:
 - Finance Committee: Revised Financial Standing Orders

5. Items for consideration

i) Daniel's & Houghton's Charity

To confirm the elected Trustee

ii) Civility & Respect, Resilience and Emotional Intelligence Workshops

To consider booking the all council on the workshop. Each course is two hours long, training delivered Monday - Friday, between 9.30am and 8.30pm at a cost of £395. To agree the respect agenda code of practice for the Parish Council

iii) Bins

To receive an update on the progress with the bins

iv) Mast

To receive an update on the proposed new mast in Broughton

06/2022/0968 Garstang Road, - Prior notification submission for installation of a 15.0m High Phase 8 street pole Response to be confirmed

v) Place of Worship call in

To receive an update from the Chairman on the inquiry for the above application

vi) Revised Financial Standing Orders

To consider the revised Financial Standing Orders

vii) Parish Action Plan

- **KGV Field**
- **Acquisition of land**
- **Traffic & parking issues**

viii) Lengthsman

To update the Service Level Agreement and agree a start date for the additional time.

ix) Bella Maria

To discuss residents' concerns about the noise disturbance from the Bella Maria's outside seating area

x) Cottage staff holidays

To be delete with under closed business

6. Planning applications

i) To consider the following planning applications:

**06/2022/0946 B6241, Eastway/Mericourt Road, Fulwood, Preston
- 3no. non-illuminated signs**

**06/2022/0938/896 47, Woodplumpton Lane, Preston, PR3 5JJ
- Conversion of existing detached garage to annex**

06/2022/0885 Key Fold Farm, 430 Garstang Road- Discharge of condition no.8 (Noise Control Scheme) pursuant to existing permission 06/2017/0097 (Outline application for residential development for up to 130 houses with access considered)

06/2022/0841 48, Woodplumpton Lane, Preston, PR3 5JJ- 2.18 metre high fence (retrospective):

06/2022/0795 17, Whittingham Lane,- 2no. dwellings with associated landscaping and private driveways; Response to be confirmed

To be updated on the current appeals.

7. To consider and approve the Management accounts and bank reconciliation for m/e 31st July 2022.

8. To approve the following payments/receipts:

Receipts

General fund

Donation Jubilee £123.50

Cil fund

Toll Bar Cottage

General fund

Employee 1 – Aug 22 salary	£864.20
Employee 2 – Aug 22 salary	£793.26
Employee 3 – Aug 22 salary	£663.78
Employee 4 – Aug 22 salary	£377.18
Employee 5 – Aug 22 salary	£413.13
Employee 6 – Aug 22 salary	£1565.99
HMRC – Aug 22	£928.07
P. Heise – lengthsman- Aug	£480.00
A. Nicholls Home work allow & phone case	£ 33.99
TBC Jubilee lunches	£750.00
Postage	£ 5.44
Stationery	£563.15
Quick Books	£ 36.00
Zoom	£ 14.39
Grass Cutting	£ 2436.0
Communications	£154.45
Christina working from home	£ 26.00
Web	£263.75
Jackie Copley	£2700.0
Blackfryers	£5057.5
CTS	£2088.0
Rob Burns	£4000.00

Cil fund

Toll Bar Cottage

Future meeting dates

Cottage committee

Finance Committee

Parish Council meeting

Yours sincerely

Angela Nicholls Clerk